



Rutherford County, Tennessee

Application to Volunteer with Fire & Rescue

We appreciate your interest in volunteering with Rutherford County Fire & Rescue Department. The County provides equal and advanced opportunities for all persons regardless of race, creed, sex, national origin, age, religion, disability, marital status or any other classification protected by law. Please take a few moments to complete this application in your own handwriting, in ink.

PERSONAL DATA:

Date: _____

Name (Last, First, Middle): _____

Address: _____ Cell Phone: _____ Phone: _____

City, State Zip: _____ E-mail: _____

Station Desired: _____

Are you a U.S. citizen, or do you have the legal right to be in the U.S.? Yes No

Are you 18 years of age or older? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without a reasonable accommodation? Yes No

If you answer yes to any of the following, please explain below.

Have you ever worked/volunteered for Rutherford County Government? Yes No

Have you ever been discharged or asked to resign from a volunteer program? Yes No

Have you ever been convicted of a felony or misdemeanor crime? Yes No

(Please note that conviction includes plea, verdict, or finding of guilt regardless of whether you were sentenced by a court.)

Are criminal charges, felony or misdemeanor, pending against you? Yes No

EDUCATION: Please submit a copy of diploma or GED with application.

High School Name	Address	Circle Years Completed	Date Diploma Received	Type of Diploma Received
		Freshman Sophomore Junior Senior		

PROFESSIONAL REFERENCES: Please list three (3) persons who are not related to you and who have knowledge of your qualifications for the position(s) for which you are applying. Please note that the references may be contacted.

Name	Employed By	Phone	Occupation	Years Known

VOLUNTEER HISTORY: List below present and past volunteer programs and/or relevant employers, beginning with your most recent.

Name and Address of Organization and Type of Programs Provided	From		To		Starting Salary	Ending Salary	Reason for Leaving
	Mo.	Yr.	Mo.	Yr.			
	Position: Describe the work you did:						
	Supervisor:						
	Phone:						

May we contact this agency? Yes No If not, why? _____

Name and Address of Organization and Type of Programs Provided	From		To		Reason for Leaving
	Mo.	Yr.	Mo.	Yr.	
	Position: Describe the work you did:				
	Supervisor:				
	Phone:				

May we contact this agency? Yes No If not, why? _____

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	Mo.	Yr.	Mo.	Yr.			
	Position: Describe the work you did:						
Supervisor:							
Phone:							

May we contact this agency? Yes No If not, why? _____

List any additional knowledge or skills you have that qualify you for the position desired: (computer skills, certifications, licenses, foreign language, job related training, professional memberships, etc.) Please submit certifications and documentation of skills with application.

Explain your qualifications for the position desired, why you would be successful in the position and the goals you are pursuing:

If selected, when could you begin volunteering for Rutherford County? _____

EMERGENCY CONTACT:

Name _____ Relationship _____
Address _____ City, State, Zip _____
Home Phone Number _____ Cell _____ Work _____

I hereby affirm that the information provided on this application is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me and my application from further considerations for the opportunity to volunteer and may be considered justification for dismissal if discovered at a later date.

I waive any right of privilege, privacy, and/or confidentiality I may have in the information provided by references or others whom I have indicated may be contacted. I understand that because I am applying for a County position that my application becomes part of public record and may be viewed upon request.

Applicants will be subject to pre and post-screening requirements including but not limited to drug screening, background check, physical, motor vehicle record check, reference check, written testing, criminal records check, and fingerprinting. I hereby authorize the County to conduct all pre-placement inquiries and tests as described. I release the County and all providers of information from any liability arising out of the gathering and use of such information. I understand that volunteering with Rutherford County Fire and Rescue is conditional and may be impacted based upon the results of current and future screenings.

Applicant Signature _____ Date _____

Please mail or deliver completed application and requested documents to:

Rutherford County Fire and Rescue
2785 Barfield Road
Murfreesboro, TN 37128
Or
Fax to (615) 494-4474

For questions concerning this application, please contact the Fire and Rescue Department at (615) 867-4626.